

# MIAMI BEACH

## 2018 Telecom Request Form

Group Name: \_\_\_\_\_ Arrival Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Conference Manager: \_\_\_\_\_ Ext. \_\_\_\_\_

**Please fill out and fax to (305) 531-8677:**

Bill to Master Account No.: \_\_\_\_\_ (For Internal Use Only)

Bill to Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_



Meeting Room/ Booth Number	Install Date	Install Time	Disconnect Date	Disconnect Time

**Types of Service**

	<u>Installation</u>	<u>Daily Usage</u>	<u>Quantity</u>
<input type="checkbox"/> House Line (Local & 800 Access)	\$150.00	\$50.00 per line/per day	_____
<input type="checkbox"/> House Line (Long Distance Access)	\$150.00	\$75.00 per line/per day	_____
<input type="checkbox"/> DID Line (Local & Long Distance Access)	\$150.00	\$100.00 per line/per day	_____
<input type="checkbox"/> DID Line (Long Distance & International Access)	\$150.00	\$150.00 per line/per day	_____
<input type="checkbox"/> DID with Polycom	\$200.00	\$200.00 per phone/per day	_____
<input type="checkbox"/> DID with Polycom <b>and External Pods</b>	\$200.00	\$250.00 per phone / per day	_____
<input type="checkbox"/> Additional program features (hunting, forwarding, etc.)	\$50.00	<i>One-time fee</i>	_____
<input type="checkbox"/> ISDN Line (1 Line Radio Broadcasting) <b>(Only 3 available)</b>	\$300.00	\$200.00 Per Day/Per Line	_____
<input type="checkbox"/> Reserved & confirmed DID numbers (in advance)	\$50.00	<i>One-time fee</i>	_____
<input type="checkbox"/> Pop Up Request (15 Minutes Set Up Time Required)	\$75.00	<i>One-time fee</i>	_____

**Sales Use Only:**

**Special Instructions:**

**IT/Telecom Department Only:**

\_\_\_\_\_  
*Client Signature*

\_\_\_\_\_  
*Date of Request*

1601 Collins Avenue  
Miami Beach, FL 33139

T 305.604.1601  
F 305.604.3999  
loewshotels.com

**Please note- Installation is not taxable, only usage is taxed at 7.0% FL Tax**

**LOEWS**  
HOTELS

