



BUILDING DESCRIPTION  
BUILDING LIFE SAFETY FEATURES  
FIRE SAFETY  
EMERGENCY COMMUNICATION  
DIAGRAMS OF MAJOR MEETING FLOORS

# BUILDING DESCRIPTION

The hotel is located at the corner of 45<sup>th</sup> Street and Broadway.

The hotel is comprised of one building:

- Floors 3-7 – meeting space

- Floor 8 – lobby and restaurants

- Floor 9 – meeting space

- Floors 10-45 – Guestrooms

- Floor 47 – View Restaurant

The main entrance is at 1535 Broadway.

The loading dock is accessed from 45<sup>th</sup> St. between Broadway and 8 Ave.

The building is 51 stories including 2 levels below street level.

The building is a type 1 construction consisting of concrete and steel.

The hotel has a total of 1.825 million square feet floor space and is fully covered by sprinkler system.

The building was commissioned September 1985.

## BUILDING LIFE SAFETY FEATURES

Fire Alarm System is an Auto Call TFX-800 combined with a Honeywell FS-90 Fan interface for smoke evacuation control and a Public Address System through the entire building.

One (1) automatic 1000 GPM serves the B level to the 26<sup>th</sup> floor

All are electric pumps: One 7500 GPM manual fire pump serves the entire building; One 500 GPM automatic serves 27<sup>th</sup> floor to the 50<sup>th</sup> floor; One 5000 gallon gravity tank located on the 50<sup>th</sup> floor.

EMERGENCY ELECTRICAL BACKUP POWER:

Diesel Generator 200 KVA

Systems:

- Communication

- Selective area lighting

- All exit /stair signs

- All stairwell lighting

- Selective Elevators

- All Life Safety

# FIRE SAFETY

The New York Marriott Marquis Hotel has been engineered to meet and exceed fire codes. For your safety, in case of fire, please read this information carefully. Pay special attention to the smoke safety instructions since smoke inhalation causes more fatalities than the fire itself. Make sure everyone in your family or business meeting reads it as well. If you have any questions, please feel free to contact Engineering Department at 8939.

## **WHEN YOU CHECK INTO YOUR GUESTROOM**

Locate the nearest fire exit and fire extinguisher

Examine the staircase layout.

Count the doors between yours and the nearest fire exit – REMEMBER HOW MANY THERE ARE.

The building has 4 stairwells marked A, B, C, & D and all have access to the street.

## **IF THERE IS A FIRE**

Call the in-house emergency number, touch 0.

Pull the fire alarm pull station IF THERE IS ONE NEARBY.

REMAIN CALM. You will be much safer if you are thinking clearly rather than panicking.

LEAVE IMMEDIATELY IF THERE IS A FIRE IN YOUR ROOM,

AND CLOSE THE DOOR SECURELY BEHIND YOU.

Crawl to the door if the room is smokey. AIR IS FRESHER NEAR THE FLOOR.

Feel the door before leaving your room. IF IT IS HOT, DO NOT OPEN IT. If it is cool, open your door slowly, just enough to check the hallway. BE READY TO CLOSE THE DOOR SECURELY

IN CASE OF HEAVY SMOKE IN THE HALLWAY

## **IF YOU LEAVE YOUR GUESTROOM**

Take your room key with you.

Keep a wet cloth over your nose and mouth.

Close the door behind you.

Crawl to the nearest fire exit, **STAYING NEAR THE WALL**. Even if you do not see smoke, toxic fumes can be invisible and air is always fresher near the floor.

Remember the number of doors to the nearest fire exit and count them as lights may be off or may go off during a fire.

**DO NOT USE ELEVATORS. USE STAIRWELL ONLY.**

**RETURN TO YOUR ROOM IF STAIRWELL IS SMOKE-FILLED.**

If stairwell is clear, proceed downstairs holding the handrail.

## **IF YOU HAVE TO STAY IN YOUR GUESTROOM**

Wet cloth and tie it over your nose and mouth in a triangle for easier breathing

Fill the bathtub and sink with water

Seal your room by wetting towels, sheets, etc., and placing them around the cracks in the door and the window **IF THE FIRE IS OUTSIDE**.

Turn off the air conditioner.

Open the window if there is no smoke outside. **DO NOT BREAK THE GLASS UNLESS NECESSARY AS YOU MAY NEED TO CLOSE IT LATER.**

Throw water onto hot surfaces (walls, doors, etc.) using a trash can, ice bucket, etc.

Wave a wet towel in the room to clear possible smoke.

Signal for help. If the telephone works, use it or hang a bed sheet out of the window or flash lighting.

## **REMEMBER**

1. Be prepared by understanding the above information.
2. Pre-planning always helps in a stressful situation.

Do not panic.

The information and recommendations in this document have been compiled from sources believed to be reliable and to represent the best current options on the subject. No warranty, guarantee, or representation is made as to the absolute correctness or sufficiency of representation contained in this document nor can it be assumed that all acceptable safety measures are contained in this publication, or that other additional measures may not be required under particular or exceptional circumstances.

# EMERGENCY COMMUNICATION

## **REPORTING A FIRE**

Pull a manual fire alarm station located at each stairwell.

Use the telephone and dial the HOTEL OPERATOR "0"

Use the telephone and dial the EMERGENCY HOT LINE extension "6666".

Use the telephone and dial "9-911"

## **FIRE ALARM SYSTEM**

The fire alarm system consists of both visual (strobes) and audio (whopping sound) devices.

When an alarm is activated from any source, a signal is sent to the FIRE COMMAND ROOM (FCC), PBX, LOSS PREVENTION DISPATCH, ENGINEERING EMS., AND OUR HOTEL MONITORING COMPANY (ADT) at the same time, the strobes and sirens are activated on the floor of the alarm. Also, the magnetic door holders are released and the smoke control system is activated accordingly. If an elevator smoke detector is activated the elevators will be recalled to the 1<sup>st</sup> floor.

## **PUBLIC ADDRESS SYSTEM**

The fire alarm system includes a public address system. The controls and microphone are located in FCC. There are speakers located in every guestroom and throughout the entire hotel. Announcements can be made to individual floors, multiple floors, or the entire hotel.

In response to the various conditions which occur during an emergency, the following scripts are provided to communicate with hotel guests and staff over the public address system in case of a fire alarm.

NOTE: Read the text slowly and clearly. Repeat the announcement two times.

## **INITIAL ANNOUNCEMENT OF AN ALARM CONDITION:**

Your attention please. Your attention please. This is the Fire Safety Director. There has been an alarm detected on your floor. Please stand by and remain calm. We are investigating at this time and will make further announcements. Thank you.

## **ANNOUNCEMENT TO CANCEL AN ALARM CONDITION**

Your attention please. Your attention please. This is the Fire Safety Director. We have investigated the alarm, on your floor. No further action is required on your part. Thank you.

## **ANNOUNCEMENT TO EVACUATE THE BUILDING**

Your attention please. Your attention please. This is the Fire Safety Director. A fire incident is occurring at the hotel. Please evacuate the building. Do not use the elevators. Walk calmly to the nearest stairwell exit and leave the building. Please follow the directions of the Emergency Response Team. Dial "0" on you phone if you require assistance. Remember to remain calm.

# EMERGENCY PHONE NUMBERS

New York City Police Department - 911 in case of emergency  
212-767-4800 non-emergency  
Midtown North Precinct  
54<sup>th</sup> and 8<sup>th</sup> Ave

New York City Fire Department - 911 in case of emergency  
212-570-4284 non-emergency  
Engine 54. Ladder 4  
49<sup>th</sup> and 8<sup>th</sup> Ave

Poison Control - 212-POISONS (27 Hours)

Suicide Prevention - 212-673-3000 (24 Hours)

Domestic Violence - 800-799-7233 (24 Hours)  
800-621-4673 (24 Hours)

## **HOSPITALS:**

Roosevelt /St. Luke's - 212-523-4000  
428 West 59<sup>th</sup> Street, 10019  
Between 9<sup>th</sup> and 10<sup>th</sup> Ave

St. Vincent's - 212-604-7000  
153 West 11<sup>th</sup> St, 10011  
On 7<sup>th</sup> Ave

St. Clare's - 212-586-1500  
426 W 52<sup>nd</sup> St, 10019

Dr. Moullen – House Doctor 212-765-6322  
200 Central South, Suite 210  
NY, NY 10019

As a convenience to our guest, the property offers this list of providers who have indicated they would be able to provide services to guests of the property. This is not a recommendation to use any particular provider and the property makes no representations regarding the qualifications of these providers or the quality of the services offered by these providers. Please do not consider this an endorsement or recommendation of any of these providers. The property has not made any inquiry as to their qualifications or the quality of services they provide. The property assumes no liability for the service furnished by these independent providers who have no affiliation with the property.